

COUNCIL ON CORRECTIONS  
Meeting Minutes  
April 24, 2019  
DOC Admin. Building – 245 McKee Road, Dover, DE

Attendance COC Members

Darryl Chambers, Chair  
Muhammad Salaam  
Richard Senato  
Joe Paesani

Department of Correction

Alan Grinstead, Deputy Commissioner

Guests

Mark Brainard, Jr. Joint Oversight Analyst

**1. Call to Order**

The meeting was called to order by the Chair.

**2. Approval of Minutes**

The November 27, 2018 minutes were presented and approved.

**3. Review of Last Session**

The first order of business was the annual election. The Chair opened the floor for nominations. Richard Senato made the nominations that the current chair and vice chair remain in their current positions. The motion was seconded by Muhammad; the vote was called and passed unanimously. Jane Hovington inquired on the position of Secretary. It was moved the secretarial position remain intact as well.

The Chair began the discussion regarding the April 29, 2019 hearing with the Sunset Committee. Mark Brainard, the Analyst for the Sunset Committee advised he needed some pertinent information prior to the meeting to enable him to present information to the committee members. He asked for copies of previous meetings and provided an update as to what is expected from the council. The Chair Darryl Chambers, Muhammad Salaam and Richard Senato advised they would be in attendance. Mark advised he would forward a copy of the final report to the members prior to the hearing on Monday. There was further discussion on presentation to the Sunset Committee.

It was announced there will be a CEIT graduation ceremony on May 10, 2019. If any members can attend, please do so.

**4. Public Comment**

We did not have any public attendance. Therefore, there were no public comments made.

**5. Meeting Adjourned**

Muhammad Salaam gave the motion adjourning the meeting, second by Richard Senato.